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| **TOPIC** | **TOPIC** | **OWNER** |
| **Introductions** | * Roll call | All |
| **Announcements** | * SCDM Fall meeting update | Rakesh, Linda, Demetris |
| **Minutes** | * Review, comment, and finalize 9/16 Meeting minutes | Mike |
| **Operations** | * SCDM Basecamp Site   + Housing agendas, minutes, forums, etc… * Steering Committee   + List of 3 members from each organization who can participate/represent at meetings * Consortium draft announcement: mission, vision, value proposition | Rakesh, Mike |
| **FDA Visit Planning**  Tuesday, 11/7 | * October date/time for pre FDA Meeting Face to Face at NVS * Slide deck draft: demonstration of activities around eLab Data Working Group (Hugh and Rajesh) * Intro and update slides (Linda/Demetris) | All |
| **eLab Data Local Lab Working Group** | * Core Data Set Package: Exchange Specifications * Establish IT Working Group- monthly call? | Don Jennings, Hugh Dai |
| **Next Meeting** | * 13 Oct. 2017, 11 AM – 12 PM |  |
| **Any other business** | * Walk In Items | All |