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| **TOPIC** | **TOPIC** | **OWNER** |
| **Introductions** | * Roll call
 | All |
| **Announcements** | * SCDM Fall meeting update
 | Rakesh, Linda, Demetris |
| **Minutes**  | * Review, comment, and finalize 9/16 Meeting minutes
 | Mike |
| **Operations** | * SCDM Basecamp Site
	+ Housing agendas, minutes, forums, etc…
* Steering Committee
	+ List of 3 members from each organization who can participate/represent at meetings
* Consortium draft announcement: mission, vision, value proposition
 | Rakesh, Mike |
| **FDA Visit Planning**Tuesday, 11/7 | * October date/time for pre FDA Meeting Face to Face at NVS
* Slide deck draft: demonstration of activities around eLab Data Working Group (Hugh and Rajesh)
* Intro and update slides (Linda/Demetris)
 | All |
| **eLab Data Local Lab Working Group** | * Core Data Set Package: Exchange Specifications
* Establish IT Working Group- monthly call?
 | Don Jennings, Hugh Dai |
| **Next Meeting**  | * 13 Oct. 2017, 11 AM – 12 PM
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| **Any other business** | * Walk In Items
 | All |